CITY OF CORONADO

AMENDED A G E N D A

CITY OF CORONADO CITY COUNCIL/
THE CITY OF CORONADO ACTING AS THE SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF CORONADO

Thursday, June 23, 2022

SPECIAL MEETING – 3:00 P.M.
Coronado City Hall Council Chamber
1825 Strand Way
Coronado, California 92118

Mayor Bailey participating remotely at
Carretera Transpeninsular
1 Las Olas Condo
San Jose del Cabo, Baja California Sur, Mexico

Councilmember Tanaka participating remotely at
1314 Second Street
Coronado, California 92118

Pursuant to the March 11, 2022 County of San Diego, Health and Human Services Agency, Order of the Health Officer on Isolation of All Persons with or likely to have COVID-19 and the June 9, 2022 California Health and Human Services Agency, Department of Public Health, Guidance for Local Health Jurisdictions on Isolation and Quarantine of the General Public, members of the public are directed to City Hall to participate in the meeting.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (619) 522-7320. Assisted listening devices are available at this meeting. Ask the City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000-21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000-15387). For each item that requires a CEQA determination by the City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this agenda.

SPECIAL MEETING – 3:00 P.M.

1. CALL TO ORDER / ROLL CALL

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. COMMUNICATIONS - ORAL:
   Public Comments on a special meeting agenda are limited to items on the special meeting agenda notice and will be heard during consideration of that item (Government Code Section 54954.3(a)).

4. PUBLIC HEARINGS: None.

5. CITY COUNCIL:

   a. **APPROVE RESOLUTIONS (A) ADOPTING THE CITY OF CORONADO ANNUAL BUDGET FOR FISCAL YEAR 2022-23; (B) SETTING THE ANNUAL APPROPRIATIONS (GANN) LIMIT; AND (C) APPROVING THE POLICY ON FUND BALANCE AND THE SIZE AND USE OF COMMITTED FUND BALANCE**
   Recommendation: Approve the following resolutions: "A Resolution of the City Council of the City of Coronado, California, Adopting the Financial Plan and Budget for the Fiscal Year 2022-23, Fixing and Declaring the Budget for the Various Departments and for Capital Improvement Projects, and Appropriating Money from the Treasury for Such Purposes;" "A Resolution of the City Council of the City of Coronado, California Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2022-23;" and "A Resolution of the City Council of the City of Coronado, California Approving the Policy on Fund Balance and the Size and Use of Committed Fund Balance." (Pg 4)

   b. **REVIEW AND ALLOCATE THE FISCAL YEAR 2022-23 COMMUNITY GRANT PROGRAM AWARDS**
   Recommendation: Review and finalize allocations for the Community Grant Program for Fiscal Year (FY) 2022-23. (Pg 23)

6. CITY ATTORNEY

7. COMMUNICATIONS - WRITTEN: None.

8. ADJOURNMENT

A COPY OF THE AGENDA WITH THE BACKGROUND MATERIAL IS AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CITY CLERK AT CITY HALL, AT THE PUBLIC LIBRARY, OR ON OUR WEBSITE AT www.coronado.ca.us

Writings and documents regarding an agenda item on an open session meeting, received after official posting and distributed to the Council for consideration, will be made available for public viewing at the City Clerk's Office at City Hall, 1825 Strand Way, during normal business hours. Materials submitted for consideration should be forwarded to the City Clerk's Office at cityclerk@coronado.ca.us.

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APPROVE RESOLUTIONS (A) ADOPTING THE CITY OF CORONADO ANNUAL BUDGET FOR FISCAL YEAR 2022-23; (B) SETTING THE ANNUAL APPROPRIATIONS (GANN) LIMIT; AND (C) APPROVING THE POLICY ON FUND BALANCE AND THE SIZE AND USE OF COMMITTED FUND BALANCE

RECOMMENDATION:
Approve the following resolutions:

A) "A Resolution of the City Council of the City of Coronado, California, Adopting the Financial Plan and Budget for the Fiscal Year 2022-23, Fixing and Declaring the Budget for the Various Departments and for Capital Improvement Projects, and Appropriating Money from the Treasury for Such Purposes;"

B) "A Resolution of the City Council of the City of Coronado, California Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2022-23;"

C) "A Resolution of the City Council of the City of Coronado, California Approving the Policy on Fund Balance and the Size and Use of Committed Fund Balance."

BACKGROUND:
The City Council received a budget presentation on June 21, 2022, at which time the proposed budget and the capital improvement program for FY 2022-23 were reviewed. The implementing Budget Resolution reflecting the direction of the City Council to go forward with the proposed budget is attached to this report.

Along with adopting the budget, the City Council is required to establish the Appropriations Limit for FY 2022-23. Article XIIIB of the California Constitution specifies that appropriations from the *proceeds of taxes* are subject to limitation.

The second action that accompanies the adoption of the budget is the annual review of the policy on Fund Balance and the setting of committed and assigned Fund Balance, in compliance with Government Accounting Standards Board (GASB) pronouncement No.54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which specifies how Fund Balance is reported in a government's financial statements. The City's policy requires that the annual review occurs at the time of budget adoption.

ANALYSIS:
Budget Appropriations Resolution (Attachment A): The budget resolution provides the appropriation authority for FY 2022-23. It includes a listing of the appropriations by fund and department and summary budget schedules, attached as exhibits to the resolution. A listing of funded Capital Improvement Projects, by funding source, is found in Exhibit 4 of the resolution. The adopted budget document will be available in July 2022.

Appropriations Limit Resolution (Attachment B): The Appropriations Spending Limit, as set by Article XIIIB of the State Constitution and modified by Proposition 111, commonly referred to as the Gann Limit, is actually a limitation on tax revenues rather than a direct limitation on appropriations. The limit sets the maximum amount of the government's spending from the proceeds of taxes.

The annual limit is adjusted by changes in population and either the percentage change in California per capita personal income or the percentage change in the City's assessed valuation attributable to non-residential new construction. To calculate the adjustment to the annual limit, a city may use either its own change in population or that of the county, whichever change is greater. In recent years, the City has used the change in the California per capita personal income due to the unavailability of the percentage change in the City's assessed valuation attributable to non-residential new construction. Both the population and California per capita personal income changes are provided annually by the State Department of Finance. The calculation of the annual appropriations limit is contained in the attachment to the resolution. The proceeds of taxes for FY 2022-23 are $14.2 million below the subject limitation.

Fund Balance/Committed Resolution (Attachment C): In order to comply with standards outlined in GASB 54, the City Council is asked to approve its annually amended policy on Fund Balance and Size and Use of Committed Fund Balance, which is attached as Exhibit 1 to the Resolution found in Attachment C. The policy establishes the procedure for identifying and classifying Fund Balance in the governmental funds. The resolution for FY 2022-23 affirms the policy and will provide guidance to staff for classifying Fund Balance in the City's Annual Comprehensive Financial Report for June 30, 2022. The total minimum General Fund committed fund balance is set at $36,025,000 for June FY 2022-23.

FISCAL IMPACT:
The appropriation resolution provides the authority for expenditures. The City's total appropriation budget for all funds expenditures and transfers to other funds is $118,612,839. Total revenues and transfers from other funds for all funds is estimated at $107,618,069. The fund balance for all funds in total is estimated at $164,618,183 on June 30, 2022, a projected decrease of $10,994,769 from the June 30, 2022 fund balance for all funds in total. The Fund Balance on June 30, 2023 for the General Fund is estimated at $55,154,177 and is $361,642 more than the June 30, 2022 Fund Balance amount which was included in the FY 2021-22 adopted budget. As stipulated in the Fund Balance Policy (Exhibit 1 of Attachment C), the June 30, 2023 Fund Balance will be allocated as follows:

1) Committed Reserves of $36,025,000;
2) Unassigned Reserves of $19,129,177.

The June 30, 2022 Fund Balance may only be expended under narrow circumstances including the following:

1) 5% declines in property tax, sales tax, or transient occupancy tax revenues;
2) emergencies; and
3) for unexpected expenditures in an amount that is 5% more than the adopted budget.

Separate resolutions set the required limit on the appropriations from the proceeds of taxes and establish the minimum General Fund reserve requirement (unassigned Fund Balance) for FY 2022-23.

ALTERNATIVE:
Council may not approve and provide directions for revisions to the following resolutions: (A) Adopting the City of Coronado Annual Budget for FY 2022-23; (B) Setting the Annual Appropriations (GANN) Limit; And (C) Approving the Policy On Fund Balance And the Size And Use Of Committed Fund Balance.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:
Not Applicable.

PUBLIC NOTICE:
No notice required.

ATTACHMENTS:
1. Budget Adoption Resolution, Attachment A, Exhibits 1 through 4
2. Appropriations Limit Resolution (Gann Limit)
3. Fund Balance/Use of Committed Fund Balance Resolution

Submitted By: Administrative Services Department / John Kim

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RESOLUTION NO. 2022-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONADO, CALIFORNIA ADOPTING THE FINANCIAL PLAN AND BUDGET FOR THE FISCAL YEAR 2022-23, FIXING AND DECLARING THE BUDGET FOR THE VARIOUS DEPARTMENTS AND FOR CAPITAL IMPROVEMENT PROJECTS, AND APPROPRIATING MONEY FOR SUCH PURPOSES

WHEREAS, the City Manager presented to the City Council a proposed operating and capital improvement program budget on June 21, 2022; and

WHEREAS, the City Council has reviewed said proposed budget, the summaries of which are attached hereto in Exhibits A, B and C, having made modifications as deemed desirable; and

WHEREAS, the City desires to fund certain capital improvement projects, as listed in the attached Exhibit D; and

WHEREAS, in conjunction with the budget adoption, the Storm Drain enterprise requires an advance from the General Fund in order to fund the National Pollutant Discharge Elimination System permit obligations; and

WHEREAS, the appropriations as listed within the budget for the fiscal year 2022-23 will provide levels of service deemed appropriate for the various departments and funding for capital projects. The amounts as appropriated are in the following funds and departmental accounts:

Fund		Budget Expenditures	Transfers to Other Funds	Fund Total
100	GENERAL FUND			
	Legislative	$ 1,590,041	$ -	$ 1,590,041
	City Clerk	414,773	-	414,773
	City Manager	994,208	-	994,208
	Public Communications & CDSA Admin	246,441		246,441
	Legal Services	659,200	-	659,200
	Administrative Services	4,639,662	-	4,639,662
	Police Services	16,907,404	-	16,907,404
	Fire & Beach Lifeguard Services	10,755,728	-	10,755,728
	Public Services and Engineering	12,328,542	-	12,328,542
	Library Services	3,554,692	-	3,554,692
	Non-Departmental	1,983,100	-	1,983,100
	Transfers to Other Funds	-	11,625,450	11,625,450
	TOTAL GENERAL FUND	$ 54,073,791	$ 11,625,450	$ 65,699,241

Fund	Fund Title	Budget Expenditures	Transfers/ Contributions to Other Funds	Fund Total
106	Recreation Services Fund	$ 4,838,769	$ -	$ 4,838,769
108	Community Development Fund	3,445,045	-	3,445,045
110	Insurance Fund	1,585,014	-	1,585,014
112	Employee Benefits Fund	180,186	-	180,186
114	Workers Compensation Fund	540,021	1,000,000	1,540,021
130	Solid Waste & Recycling Fund	694,794	-	694,794
135	Vehicle/Equipment Replacement Fund	1,000,000	-	1,000,000
137	Information Technology Equipment Replacement	360,000	-	360,000
150	Citizens Donations Fund	9,100	-	9,100
151	Cultural Arts	259,066	-	259,066
205	Highway Users Tax (Gas Tax) Fund	346,654	300,000	646,654
206	Highway Users Tax (Gas Tax) Fund II	300,000	-	300,000
210	TransNet Fund	981,409	-	981,409
216	Transportation Development Act Fund	233,547	-	233,547
220	Coronado Tidelands Fund	859,770	-	859,770
230-245	Police Special Revenue Funds	112,480	-	112,480
250-252	Library Special Revenue Funds	110,500	-	110,500
260	Community Development Block Grant Fund	92,214	-	92,214
266	Affordable Housing Mgmt	10,000	-	10,000
275	Relinquishment Highway Mant	-	-	-
400	General capital Projects	1,100,000	-	1,100,000
436	Major Facilities Rplcmnt	1,800,000	9,000,000.00	10,800,000
510	Wastewater Enterprise Fund	17,344,731	-	17,344,731
520	Golf Course Enterprise Fund	4,129,934	-	4,129,934
530	Storm Drain Enterprise Fund	2,280,364	-	2,280,364
	Total Appropriations	96,687,389	-	-
	Total Inter-fund Transfers	-	21,925,450	-
	Total Budget Expenditures and Transfers	$ -	$ -	$118,612,839

NOW THEREFORE, BE IT RESOLVED that the detail of the budget allowances for the various departments or activities is more particularly set out in certain documents now on file in the Office of City Clerk of the City of Coronado and which, by reference, are incorporated and made a part of this Resolution as though set out herein.

BE IT FURTHER RESOLVED that the appropriations shown herein are approved as the budget for the 2022-23 fiscal year and that the City Manager is authorized to transfer funds within and between sub-department budgets, object accounts or funds provided no change is made in the total amount for any department unless such change is approved by the City Council.

BE IT FURTHER RESOLVED that community grant funding for FY 2022-23 in the amount of $1,000,000 is authorized.

BE IT FURTHER RESOLVED that the demands against the City arising from or in connection with the described budget shall be prepared, presented, filed, and paid as authorized by the provisions of City procedures.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Coronado, California, at a regular meeting thereof this 23rd day of June 2022 by the following vote, to wit:

AYES:
NAYS:
ABSTAIN:
ABSENT

APPROVED:

_____
RICHARD BAILEY, Mayor of the
City of Coronado, California

ATTEST:

_____
JENNIFER EKBLAD, City Clerk of the
City of Coronado, California

CITY OF CORONADO
Summary of Funds
Fiscal Year 2022-23

		Fund Title	Opening Fund Balance 7/1/2022	Revenue FY2022-23	Other Sources/ Loans FY2022-23	Expenditures FY2022-23	Other Uses/ Loans FY2022-23	Capital Improvements FY2022-23	Estimated Fund Balance 6/30/2023
	100	GENERAL	54,792,535	65,060,883	1,000,000	54,073,791	11,625,450	-	55,154,177
	106	RECREATION SERVICES	(493,685)	1,183,600	4,200,000	4,838,769	-	-	51,146
	108	COMMUNITY DEVELOPMENT	360,020	1,486,562	1,800,000	3,445,045	-	-	201,536
	110	INSURANCE	1,523,335	72,000	500,000	1,585,014	-	-	510,320
	112	EMPLOYEE BENEFITS	746,264	-	-	180,186	-	-	566,078
	114	WORKERS' COMPENSATION	4,877,766	2,000	-	540,021	1,000,000	-	3,339,745
	118	CALPERS STABILIZATION	13,419,142	450,000	550,000	-	-	-	14,419,142
	130	SOLID WASTE & RECYCLING	74,862	375,500	280,000	694,794	-	-	35,568
	135	VEHICLE/EQUIPMT REPLACMT.	3,898,369	25,000	1,000,000	1,000,000	-	-	3,923,369
	137	IT EQUIPMENT REPLACEMENT	955,966	-	500,000	360,000	-	-	1,095,966
	150	CITIZENS DONATIONS	36,979	3,550	-	9,100	-	-	31,429
	151	CULTURAL ARTS	168,505	40,000	195,450	259,066	-	-	144,888
	160	CDA LOAN FUND	25,279,410	9,210	-	-	-	-	25,288,620
	170-171	FRANCES G HARPST BEQUEST	949,644	2,650	-	-	-	-	952,294
	205	HWY USER (GAS) TAX	1,055,971	424,612	-	346,654	300,000	-	833,930
	206	HWY USER (GAS) TAX II	(167,026)	218,471	300,000	-	-	300,000	51,445
	207	ROAD MAINT & REHABILITATION	525,729	487,265	-	-	-	-	1,012,994
	210	TRANSNET	(475,123)	1,639,270	-	81,409	-	900,000	182,737
	211	RTCIP	92,483	16,518	-	-	-	-	109,001
	215	CORONADO BRIDGE TOLLS	5,805,429	16,280	-	-	-	-	5,821,709
	216	TRANSPORT DVLP ACT	649,054	201,870	-	233,547	-	-	617,377
	220	CORONADO TIDELANDS	5,812,849	1,416,550	-	859,770	-	-	6,369,629
	230	EQUITABLE SHARING DEA	130,597	2,910	-	30,000	-	-	103,507
	234	TREASURY FORFEITURE	14,567	40	-	14,170	-	-	437
	240	FEDERAL GRANTS	32,608	77,514	-	68,309	-	-	41,813
	245	STATE GRANTS	2,443	-	-	-	-	-	2,443
	250-252	GIFTS TO LIBRARY FUNDS	887,791	33,440	-	110,500	-	-	810,731
	260	COMM. DEVELOPMENT BLOCK GRANT	13,917	92,214	-	-	-	92,214	13,917
	265	AFFORDABLE HOUSING IN LIEU	1,971,705	55,580	-	-	-	-	2,027,285
	266	AFFORDABLE HOUSING MGMT	20,311	20,000	-	10,000	-	-	30,311
	275	RELINQUISHMENT HIGHWAY MAINT.	9,261,642	25,000	-	-	-	-	9,286,642
	400	CAPITAL IMPROV PROJECTS	6,133,692	-	1,100,000	-	-	1,100,000	6,133,692
	436	MAJOR FACILITIES RPLCMNT	21,152,094	-	1,000,000	-	9,000,000	1,800,000	11,352,094
(a)	510	WASTEWATER	15,624,888	7,760,950	9,000,000	6,762,731	-	10,582,000	15,041,107
(a)	520	GOLF COURSE	1,449,198	3,763,960	-	4,129,934	-	-	1,083,224
(a)	530	STORM DRAIN	(1,009,720)	729,050	500,000	1,480,364	-	800,000	(2,061,034)
	721-722	A.B. FRYE TRUST	2,982	20	-	-	-	-	3,002
	723-729	HARLOW, REYNOLDS, FRIEDMAN, STEARNS	35,762	150	-	-	-	-	35,912
		TOTAL CITY FUNDS	**175,612,952**	**85,692,619**	**21,925,450**	**81,113,175**	**21,925,450**	**15,574,214**	**164,618,183**

Schedule of General Fund (100)
Sources and Uses for Fiscal Years Ending
June 30, 2021, 2022 and 2023

		FY 2020-21 Actual	FY 2021-22 Estimated Actual	FY 2022-23 Proposed
Opening Balance		$ 55,079,111	$ 55,588,584	$ 54,792,535
Non-Spendable Fund Balance		-	(2,833,384)	-
Adjusted Opening Fund Balance		55,079,111	52,755,200	54,792,535
1)	OPENING FUND BALANCE	**55,079,111**	**52,755,200**	**54,792,535**
2)	REVENUE AND SOURCES OF FUNDS	54,901,989	62,770,787	66,060,883
	Operating Expenditures			
	Personnel	(32,551,085)	(35,173,607)	(36,985,069)
	Services, Supplies & Property	(13,425,982)	(15,067,395)	(17,088,722)
	Transfers to Other Operating Funds	(4,757,450)	(5,937,450)	(8,975,450)
	Subtotal Operating Expenditures	(50,734,517)	(56,178,452)	(63,049,241)
	Other Transfers to:			
	Capital Improvement Projects	(930,000)	(655,000)	(1,100,000)
	Equipment & Facilities Refurb/Replacement Fund	-	(2,350,000)	(1,000,000)
	115 Trust for Pension Stabilization	(2,728,000)	(1,550,000)	(550,000)
	Subtotal Other Transfers	(3,658,000)	(4,555,000)	(2,650,000)
3)	TOTAL EXPENDITURES AND TRANSFERS	(54,392,517)	(60,733,452)	(65,699,241)
4)	NET INCREASE/(DECREASE) (Lines 2 + 3)	**509,473**	**2,037,335**	**361,642**
5)	ESTIMATED ENDING BALANCE (Lines 1 + 4)	**55,588,584**	**54,792,535**	**55,154,177**
	Fund Balance Committed for:			
	Emergency Response	(26,850,000)	(27,616,000)	(31,525,000)
	Capital Improvement Projects	(4,000,000)	(4,000,000)	(4,000,000)
	Historic Preservation	(500,000)	(500,000)	(500,000)
6)	TOTAL COMMITTED FUND BALANCE	(31,350,000)	(32,116,000)	(36,025,000)
7)	UNASSIGNED FUND BALANCE (Lines 5 + 6)	**$ 24,238,584**	**$ 22,676,535**	**$ 19,129,177**

CITY OF CORONADO
Schedule of Transfers & Loans
Fiscal Year 2022-23

Fund #	Description	Transfer Out	Transfer In
100	GENERAL		
	Transfer to 106 Recreation Fund	$ 4,200,000	$ -
	Transfer to 108 Community Development Fund	1,800,000	-
	Transfer to 110 Insurance Fund	500,000	-
	Transfer from 114 Workers Comp Trust Fund	-	1,000,000
	Transfer to 118 CalPERS Stabilization Fund	550,000	-
	Transfer to 130 Solid Waste Fund	280,000	-
	Transfer to 135 Veh/Equip Replacement Fund	1,000,000	
	Transfer to 137 IT Equipment Replacement	500,000	-
	Transfer to 151 Cultural Arts Fund	195,450	-
	Transfer to 400 Capital Projects Fund	1,100,000	-
	Transfer to 436 Facilities Replacement Fund	1,000,000	-
	Transfer to 530 Storm Drain Enterprise Fund	500,000	-
106	Recreation Fund	-	4,200,000
108	Community Development Fund	-	1,800,000
110	Insurance Fund	-	500,000
114	Workers Comp Trust Fund	1,000,000	-
118	CalPERS Stabilization Fund	-	550,000
130	Solid Waste & Recycling Fund	-	280,000
135	Vehicle & Equipment Replacement Fund	-	1,000,000
137	IT Equipment Replacement Fund	-	500,000
151	Cultural Arts Fund	-	195,450
160	CDA Loan Fund	-	-
205	Highway User (Gas) Tax	300,000	-
206	Highway User (Gas) Tax II	-	300,000
275	Relinquishment Highway Maintenance Fund	-	-
400	Capital Projects Fund	-	1,100,000
436	Facilities Replacement Fund	9,000,000	1,000,000
510	Wastewater Utility Fund	-	9,000,000
530	Strom Drain Enterprise Fund	-	500,000
	TOTAL TRANSFERS IN AND OUT	**$ 21,925,450**	**$ 21,925,450**

Capital Project Funding
Fiscal Year 2022-23

Fund	Project Name	Amount
206 Highway Users Tax II	2022-23 Street Preventive Maintenance	$ 300,000
210 TransNet	Annual Preventive Maintenance / Slurry Project	100,000
	SR75 Medians-Shores	800,000
260 CDBG	JDSC Emergency Generator	92,214
400 Capital Improvement Projects	Cays Park Rehabilitation Master Plan	100,000
	Police Station Generator Installation	550,000
	Satellite Water Recycling and Turf Care Facilities	50,000
	SR-75 Medians-Shores	200,000
	Downtown Enhancement Phase 1 Preliminary Design	100,000
	Seawall Stabilization and Repair Admiralty Cross	100,000
436 Facilities Rep. Fund	Aquatic Center Deck Replacement / Pool Plaster	1,800,000
510 Wastewater	Parker Pump Station Rehabilitation	9,000,000
	Seaport Manhole Rehabilitation	300,000
	First Street Storm Water Flood Relief	200,000
	Pump Station Rehabilitation (Point)	952,000
	Wastewater Emergency Risk Evaluation	30,000
	Wastewater Flow Meters	100,000
530 Storm Drain	Bandel Storm Drain Infiltration Repairs	600,000
	Bandel Emergency Repairs	200,000
	Total FY 2022-23 Capital Project Funding	**$ 15,574,214**

RESOLUTION NO. 2022-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONADO, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-23

WHEREAS, the voters approved the Gann Spending-Limitation initiative on November 6, 1979, and Proposition 111 on June 5, 1990, which establish and define annual appropriations limits on state and local government agencies; and

WHEREAS, regulations required that the governing body of each local agency establish its appropriations limit and annual adjustment factors by resolution; and

WHEREAS, the required calculations to determine the City's appropriations limit and estimated appropriations subject to limitation for FY 2022-23 have been performed by the Department of Administrative Services; and

WHEREAS, documentation used to determine the City's appropriations limit for FY 2022-23 was provided in advance to the public on the City's website.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Coronado hereby adopts the City's Appropriations Limit for FY 2022-23 of $71,410,420; and the Annual Adjustment Factors as presented hereto in Exhibit A.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Coronado, California, at a regular meeting thereof this 23rd day of June 2022 by the following vote, to wit:

AYES:
NAYS:
ABSTAIN:
ABSENT

APPROVED:

_____
RICHARD BAILEY, Mayor of the
City of Coronado, California

ATTEST:

_____
JENNIFER EKBLAD, City Clerk of the
City of Coronado, California

City of Coronado Appropriations Limit
And Appropriations Subject to Limit

Appropriations Subject to Limit:

FY 2022-23 Revenues (all funds)			$ 85,692,619
Less: Non-Proceeds of Taxes			(28,483,173)
Total Appropropriations Subject to Limit (Proceeds of Taxes)			57,209,446
FY 2021-22 Appropriation Limit			66,450,576
A. Change in California Per Capita Cost of Living (Converted to a Ratio)		1.07550	
B. Greater of the Change in Population (Converted to a Ratio)			
City of Coronado -0.84%:	0.99160		
County of San Diego -0.08%:	0.99920	0.99920	
Compound Adjustment Factor = (A multiplied by B)		1.074640	
FY 2021-22 Appropriations Limit			**71,410,420**
Estimated Appropriation Subject to Limit:			**57,209,446**
Under/(Over) Maximum Appropriation Limit			**$ 14,200,974**

RESOLUTION NO. 2022-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORONADO APPROVING THE POLICY ON FUND BALANCE AND THE SIZE AND USE OF COMMITTED FUND BALANCE

WHEREAS, it is essential that governments maintain adequate levels of Fund Balance to mitigate current and future risk, to ensure stability, and in support of long-term financial planning; and

WHEREAS, the Government Finance Officers Association recommends that governments establish a formal policy on the level of Committed Fund Balance which should be maintained in the General Fund; and

WHEREAS, on June 23, 2022, the City Council reviewed, updated, and approved its policy on the size and use of committed fund balance and the calculation of the minimum General Fund and other funds committed requirements.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Coronado to review and adopt the policy attached hereto as Exhibit A establishing Fund Balance committed requirements for the General Fund, and other operating funds.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Coronado, California, at a regular meeting thereof this 23rd day of June 2022 by the following vote, to wit:

AYES:
NAYS:
ABSTAIN:
ABSENT

APPROVED:

_____
RICHARD BAILEY, Mayor of the
City of Coronado, California

ATTEST:

_____
JENNIFER EKBLAD, City Clerk of the
City of Coronado, California

CITY COUNCIL POLICY ON FUND BALANCE AND THE SIZE AND USE OF COMMITTED FUND BALANCE
Adopted June 23, 2022

PURPOSE: A dictate of sound financial management practices is the maintenance of appropriate amounts of Fund Balance as committed to protect the City against unforeseen events such as a natural or man-made disaster, revenue shortfalls, or unanticipated expenditures. Fund Balance may also be committed for future capital projects, historic preservation, and for obligations accruing on a current basis which will be paid in the future, such as facility and equipment replacements. This policy statement articulates the Fund Balance policy and minimum committed fund balance requirements that should be maintained in the General Fund.

This policy and practice also establishes the procedure for reporting assigned and unassigned Fund Balance in the General Fund financial statements and provides authorization to the Director of Administrative Services to prepare financial reports, which accurately categorize Fund Balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

PROCEDURES: In governmental funds, there are five separate components of Fund Balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purpose for which amounts can be spent.

CLASSIFICATIONS	NATURE OF RESTRICTION
Non-spendable	Cannot be readily converted to
cash Restricted	Externally imposed restrictions
Committed	City Council imposed commitment
Assigned	City Manager assigned
purpose/intent Unassigned	Residual balance not otherwise
restricted	

The first two components listed above are not addressed in this policy due to the nature of their restrictions. Examples of Non-spendable fund balance are as follows: 1) amounts paid in advance (prepaid items) of the period of time for which services will be consumed; 2) loans/ receivables. Restricted Fund Balance is either imposed by law or constrained by grantors, contributors, laws or regulations of other governments.

This policy is focused on the financial reporting of the C*ommitted, Assigned and Unassigned* components listed above.

General Fund Committed Fund Balance

In order to mitigate current and future risks, at a minimum, there shall be a commitment of a portion of Fund Balance in the General Fund (Fund 100) which is held for the purpose of responding to locally proclaimed emergencies, such as natural or man-made disasters, and for revenue fluctuations caused by economic downturn.

For the year ending June 30, 2022, the City will commit an amount equal to fifty percent (six months) of the FY 2022-23 adopted operating expenditures budget for the General Fund. This amount is intended to provide for Emergency Response and/or Economic Stabilization. Such unforeseen events may be caused by economic downturns, or man-made and natural disasters. This committed fund balance may be utilized only in the event of a locally proclaimed emergency as specified in Coronado Municipal Code Chapter 2.50. Within 60 days subsequent to the expenditure of funds committed for the purposes established in Coronado Municipal Code Chapter 2.50, the City Manager shall be required to bring an appropriation resolution before the City Council to affirm the use of amounts expended from the General Fund for emergency purposes. In addition, the unassigned portion of Fund Balance may be expended if there is a finding made of an unforeseen loss of revenue of at least 5% of budgeted transient occupancy tax, current property tax revenue, or the need for an unanticipated expenditure(s) of at least 5% of the current year adopted expenditures budget.

In addition to the amount of fund balance committed for emergency, for the year ending June 30, 2022, the City will commit $4,000,000 for future Capital Improvement Projects and $500,000 for future property tax reductions which have resulted from Mills Act property tax reduction agreements. The committed fund balance for capital improvements projects may only be reduced or increased by City Council action taken as part of the adoption or adjustment of the City's annual budget.

The committed fund balance for historic preservation may be reduced or increased by City Council action taken as part of the adoption or adjustment of the City's annual budget or reduced without further City Council action for the following reasons:

1) In the event of a proclaimed local emergency.
2) If there is an unforeseen loss of 5% or more in total General Fund actual revenues in comparison with the budgeted revenues for any subsequent year to FY 2020-21.
3) If the actual amount of Current Property Tax Revenues, in any subsequent year to FY 2020-21, is less than the highest amount of Current Property Tax Revenues over the previous ten-year period.

If an approved use of Committed or Unassigned Fund Balance results in the amount declining below the amount prescribed above, the City Manager will submit for approval, during the budget process of the subsequent year, a plan for restoring Committed Fund Balance to the defined minimum level as prescribed above.

Cash Flow

The City shall maintain a positive cash position in each fund at year end. Any funds that have a negative cash balance at the end of a fiscal year will be brought to a balance of zero through transfer or as a due from/to from the General Fund.

Assigned Fund Balance

The City's financial system maintains 14 sub-funds of the General Fund. Although the activities that these funds account for are considered General Fund activities, they are segregated into these sub-funds to determine and evaluate the operational results of each activity. At the end of each fiscal year, an assigned Fund Balance equal to the beginning fund balance plus current year revenues and other financing sources minus current year expenditures and other financing uses will be maintained within the following General Fund sub-funds:

Recreation Services
Community Development
Liability Insurance
Employees Benefits
Workers' Compensation
CalPERS Stabilization
Solid Waste and Recycling
Vehicle and Equipment Replacement
Information Technology Equipment Replacement
Citizens Donations
Cultural Arts
Community Development Loan
Harpst Bequest Principal
Harpst Bequest Interest

The following Fund Balance assignments will be made for Capital Projects:

Facility Replacement and Refurbishment
There shall be an assigned Fund Balance for funding facility refurbishment and for the eventual replacement of public facilities. Annual transfers to the Fund Balance will be based upon accumulated depreciation schedules developed by the Public Services and Engineering Department and reviewed annually by the Administrative Services Department.

Capital Improvements
There shall be an assigned Fund Balance equal to the estimated cost of all capital improvement projects approved and funded by the City Council through the regular budget process. The purpose of this assigned fund balance is to pay all costs associated with designing, constructing, and/or acquiring approved and funded capital improvements.

Unassigned Fund Balance

Unassigned Fund Balance shall be that portion of the Fund Balance which is in excess of what can be properly classified as non-spendable, restricted, committed, or assigned.

Annual Review

Annual review of this policy is recommended at the time of budget adoption and at other times deemed appropriate by the City Council. Actual reserve levels will be monitored and presented to the City Council with each budget adoption, mid-year review, and in the case of an extraordinary economic downturn or disaster.

All moneys in these identified reserves shall be invested in a manner consistent with the adopted investment policy.

General Fund Committed Fund Balance Policy Calculation
FY 2022-23

General Fund Operating & Transfers Budget

Adopted Operating Expenditures Budget FY 2022-23	$ 65,699,241	
General Fund Estimated Beginning Fund Balance July 1, 2022		54,792,535
General Fund Estimated Ending Fund Balance June 30, 2023		55,154,177

Committed Fund Balance

Committed for Emergency Response and/or Economic Downturn (Six months of Operating Budget)	31,525,000	
Committed for CIP	4,000,000	
Committed for Historic Preservation	500,000	
Total Committed Fund Balance		**36,025,000**
Estimated Remaining Fund Balance June 30, 2023		**19,129,177**

City of Coronado Expenditures Budget

Fiscal Year 2022-23

Budget Unit: 100110 LEGISLATIVE

Account	Account Title	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated Actual	FY 2022-23 Proposed	Variance
7010	SALARIES & WAGES	55,232	55,055	55,021	55,021	0.00%
7115	CAFETERIA PLAN BENEFIT	101,942	104,842	106,320	117,340	10.36%
7119	PERS STABILIZATION ADJ.	900	886	865	846	-2.20%
7120	RETIREMENT PLAN -MISC.	2,610	2,664	6,757	6,729	-0.41%
7122	RETIREMENT PLAN-MISC.UAL	6,398	8,021	8,557	9,507	11.10%
7125	SOCIAL SECURITY CHARGES	4,886	4,782	3,411	3,411	0.00%
7130	MEDICARE CHARGES	1,143	1,118	798	798	0.00%
7135	WORKERS COMP.INS.CHARGES	0	215	210	204	-2.86%
7150	EXPENSE ALLOWANCE	9,976	9,944	9,900	9,900	0.00%
7000 PERSONNEL SERVICES		**183,088**	**187,526**	**191,838**	**203,756**	**6.21%**
8030	CONTRACT SERVICES	50,400	61,200	61,200	135,200	120.92%
8251	R&M-OFFICE EQUIP.	2	1	0	0	
8255	R&M-OUTSIDE	0	0	50,000	50,000	0.00%
8320	COMMUNICATNS-TELE&COMM.	2,589	4,358	2,000	2,000	0.00%
8330	COMMUNITY GRANTS	959,950	754,999	915,000	1,000,000	9.29%
8390	MISC.SERVICES	50,037	78,573	54,800	104,800	91.24%
8400	POSTAGE & COURIER SRVS.	0	0	215	215	0.00%
8415	TRAINING,MTGS,MEMBERSHIPS	54,919	37,190	60,820	74,820	23.02%
8560	MISC.SUPPLIES	1,557	9,166	11,150	14,250	27.80%
8000 SERVICES & SUPPLIES		**1,119,454**	**945,487**	**1,155,185**	**1,381,285**	**19.57%**
9040	OFFICE & COMPUTER EQUIP.	0	0	5,000	5,000	0.00%
9000 PROPERTY		**0**	**0**	**5,000**	**5,000**	**0.00%**
100110 LEGISLATIVE		**1,302,542**	**1,133,014**	**1,352,023**	**1,590,041**	**17.60%**

REVIEW AND ALLOCATE THE FISCAL YEAR 2022-23 COMMUNITY GRANT PROGRAM AWARDS.

RECOMMENDATION:
Review and finalize allocations for the Community Grant Program for Fiscal Year (FY) 2022-23.

BACKGROUND:
Since 2000, the City of Coronado has awarded grants in support of local non-profit organizations. On May 7, 2019, City Council adopted Policy #28 - Community Grants to establish guidelines for the program. On January 7, 2020, the Council considered and approved updated program documents for the FY 2020-21 grant cycle. Stakeholders were invited to comment on the draft documents during a public comment period. The Council approved the final grant program documents on April 7, 2020. For the FY 2020-21 the City received over $1.3 million in funding requests and awarded a total of $800,000 to 16 organizations.

On February 2, 2021, the Council reviewed and approved the program documents for the FY 2021-22 grant cycle. There were no substantial changes to the Community Grant Program parameters. However, based on the magnitude of prior year requests, the Council established a funding request cap of $200,000 per organization. Grant program documents, and the final application were issued on February 12, 2021. An applicant orientation was held on February 24. Organizations submitted applications by April 2, 2021. For FY 2021-22 the City received 35 applications from 18 organizations. Requests totaled $1,270,137. The City awarded 17 organizations a total of $950,500. This number included funds that were unused by organizations from the previous grant cycle.

On February 15, 2022, the Council reviewed and approved the program documents for the FY 2022-23 grant cycle. Modifications included amending eligibility requirements. Organizations solely in support of fraternal or political causes are not eligible for community grant funding and faith-based organizations qualify only if they have established a separate 501(c)3 organization to operate the funded program, and the program is offered to the general population regardless of faith affiliation and does not require faith affiliation or participation in faith-based activities. The Council also confirmed a minimum application reader score of 70% for funding, clarified the one-time purchase grant to not allow phases of the same project. The Council also affirmed the current practice of the City Manager reviewing a written request by an applicant for a grant modification on a case by case basis.

Also, with the continued increase in the number of applicants, grant requests and dollar amount the Council established a new total request cap of $150,000 per organization. Grant program documents, and the final applications were issued on February 15, 2022. An online applicant orientation was held, and a video of that orientation was available to watch throughout the open application period. For FY 2022-23 the City received 45 applications from 30 organizations for a total of $1,575,100.

ANALYSIS:
The Coronado Community Grant Program endeavors to be an objective, activity-based program, focused on promoting positive outcomes for the City's residents. Per Council Policy #28 grant funding is set this year at 1.55% of General Fund revenues. At its June 21, 2022 meeting the City Council will consider the FY 2022-23 Budget including funding of $1,000,000 for this year's Community Grant Program. The adoption of this budget will occur on June 23rd prior to consideration of the grant awards. All FY 2022-23 applications, supplemental materials, application average scores and documents relating to this report and the Coronado Community Grant program are available for public review on the City's website at this link:
https://www.coronado.ca.us/209/Community-Grant-Program

Supporting the City's valued local groups in a fiscally prudent manner remains a priority of the City and yet a challenge given the increasing number of applications and funding amounts requested. The City's allocation of $1,000,000 is significant compared to equivalent municipalities and the trend is a growing pool of applicants and increasing funding requests.

Submitted Requests
For the FY 2022-23 grant cycle, the City received a total of 45 applications from 30 organizations, for a total of $1,575,110 in funding requested. The tables below provide a comparison of the last two years submittals.

FY 2022-23 Grant Cycle

Community Element	# of Submissions	Amount Requested
Economic Development	9	$262,221
Social Services	9	$381,650
Community Pride/Sense of Place	9	$381,650
Arts and Culture	18	$510,249
Total Requests	45	$1,575,110
FY 2022-23 Budget		$1,000,000
Difference: Requests – Budget		$-575,110

FY 2021-22 Grant Cycle

Community Element	# of Submissions	Amount Requested
Economic Development	11	$244,450
Social Services	5	$440,512
Community Pride/Sense of Place	9	$338,450
Arts and Culture	10	$246,725
Total	35	$1,270,137
FY 2022-23 Budget		$915,000
Difference: Requests – Budget		$-355,137

The requests for $1,575,100 for the FY 2022-23 grant cycle requests exceed the available budgeted amount of $1,000,00 by $575,100.

For this grant cycle, the City Council established a total request cap of $150,000. Four organizations requested the full amount of $150,000. These four requests represent $600,000 or 60 percent of the total available funding for this cycle.

Organization	Amount Requested	# of Applications
Coronado Historical Association	$150,000	3
Coronado Hospital Foundation	$150,000	1
Coronado Philharmonia	$150,000	1
Coronado SAFE Harbor	$150,000	2
Total	$600,000	7

In addition, seven organizations requested funding less than the max but for $55,000 or higher for a total of $621,500.

Organization	Amount Requested	# of Applications
Coronado Chamber of Commerce	$145,200	4
Coronado Floral Association	$85,000	1
Coronado Fourth of July	$55,000	1
Coronado Island Film Festival	$88,000	2
Coronado Mainstreet Ltd.	$91,300	7
Emerald Keepers	$67,000	2
Lamb's Players Theatre	$90,000	1
Total	$621,500	18

Funding Allocation Process

There is no established City Council Policy for the review of the grants, nor is there an established amount designated for each category. It is ultimately the role of the City Council to make final allocations for this program. The role of city staff is to review the funding requests and make recommendations. Staff developed the following process to present the FY 2022-23 funding allocations recommendations:

Step 1 - Adjust for Remaining Funds and Withdrawn Applications
The grant application requires organizations to report any unspent funding from the previous grant year and provide the reason. No organizations reported unspent FY 2021-22 grant funding, so no adjustments are necessary. Two organizations voluntarily withdrew their applications with written requests (Coronado Art Association and the Coronado Music and Arts Foundation).

Step 2 - Core Civic Events
In the past the Fourth of July Celebration, the Holiday Parade, and Memorial Day Service have been considered events core to the fabric of the Coronado community. It is not expected that the City would cancel these events if grant funding was unavailable. This year the Fourth of July has requested $55,000 for a project budget of $77,211 and the Chamber of Commerce for the Holiday Parade is requesting $15,000 for a project budget of $70,000. The Memorial Day Committee did not apply for funding in this or last year's cycle.

Last year the staff recommended funding these requests from the city's established non-departmental special event fund and treat these core events as contractual agreements rather than Community Grant programs. The Council did not act on this recommendation but fully funded both their requests. For this year's recommendations staff applied the same review/formula to all grant applications, which did not result in the full requested funding.

Step 3 – Incentive for organizations to seek outside funding
Applicants listed additional sources of funding for submitted programs. Twenty-two organizations listed confirmed or potential sources of additional revenue to support their projects. As the City's grant program continues to attract more applications and programs it is important to continue to encourage our nonprofits to reduce their reliance on municipal funding and diversify and cultivate other funding sources. Staff calculated the percentage of a program's budget that the applicant was requesting funding from the City's Community Grant Program. Twenty-three applications requested in excess of 75 percent of their program budget with eight applications requesting 100 percent of their program budget from city funds. Staff calculated 75 percent of the submitted program budget for the 23 applications that exceeded that percentage and used that number as the initial request for funds in calculating recommendations.

Step 4 - **Apply Minimum Average Score of 70% for Eligibility and Apply Average Reader Score as a Percentage of Requested Funding**
In April 2020, the Council approved evaluation criteria and scoring unique to each Community Element. Scoring rubrics for each community element are published for all applicants on the City's community grant page and provided to applicants as a resource in completing the application. Experienced, independent field readers specific to each Community Element reviewed and scored submitted applications based on their judgement and professional qualifications. This year Council adopted a score cut-off and grants will not be awarded to organizations receiving a score below 70%. Two organizations, Trauma Intervention Programs of San Diego, Inc. and Coronado Tennis Association did not meet the 70% threshold established by the City Council for funding this year and staff will work with those organization to discuss how to improve their application for the next cycle.

Staff used the average reader score for each program to calculate an award grant recommendation for each application. For example, if the requested funding amount is $50,000 and the application had an average reader score of 90% the award recommendation would be $45,000.

Step 5 – Cultural Arts Commission Recommendations
Per Council Policy #28 Arts and Culture grant applications, readers scores and complete applications are provided to the Cultural Arts Commission for review and recommendation to the City Council. The Commission considered the Arts and Culture applications on June 2, 2022. Staff attended and reviewed the Cultural Arts Commission recommendations for the Arts and Culture category. The Commission reviewed 18 applications from 16 organizations for a total of $510,249. There were twice as many applications submitted in this Community element as the other three elements. The group reviewed each application and recommend funding the majority of them based on the percentage reader score. For the Coronado Philharmonia and Villa Lobos applications the Commission recommends reducing the number of concerts for funding. Both organizations are new applicants and the commission supports their work and is excited to see these organizations interested in providing music to Coronado residents. However, the Commission did not recommend funding the Villa Lobos School Outreach Program at this time, but if funded for their residency program would encourage the organization to cultivate local student participation this year and establish a relationship with the local schools for future

consideration. Finally, the Commission recommends that the Crown Town Foundation application not be funded from the Community Grant Program and make an in-kind facility request during the Special Events city review and staff supports this recommendation. (Attachment 1) – Cultural Arts Commission Coronado Community Grant Recommendations to the City Council – 06.02.2022)

Staff recommends adopting all the Cultural Arts Commission recommendations or the award amounts from Step 4 whichever is the lessor amount.

Step 6 – Cap remaining single application allocations to $75,000.
After all these steps there are still three organizations who have single applications over $75,000 in recommended awards. These organizations are the Coronado Hospital with a recommendation of $108,000. The Coronado Historical Association at $97,750 and Lamb's Players Theatre at $88,200. Reducing these three applications to $75,000 would bring the recommended awards to $1,092,682.

Step 7 – Final Considerations to Balance Community Grant Program Budget

After applying Steps 1-6 there is still a budget overage of $92,682. Staff suggests considering the following options to remain within budget.

Option 7A. Delay One time purchase awards for consideration during the next granting cycle.
Two years ago, the Council reviewed a one-time purchase application and requested that the applicant return in a year to request funding. There are two one-time purchase applications in this granting cycle. The Coronado Hospital Foundation recommendation is to fund $75,000 for purchase of cardiac intensive care technology and the Coronado School of the Arts Foundation is recommended to fund $13,687 for Coronado Performing Arts Center signage. Council could request one or both applicants to return in a year to request funding or consider partial funding this year and encourage the two applications to return in the next grant cycle for the remaining portion.

Adjustment for Option 7A – up to $88,687 – Total Budget Over by $3,995

Option 7B. Equitable Reduction for Balanced Budget
This approach suggests applying all the baseline steps and assumptions through Step 6 and then reducing all programs by the same percentage. This presents the same across-the-board reduction to balance the budget. This is a totally equitable reduction with all programs reduced by the same percentage. However, treating everyone the same places experienced, proven, foundational programs on par with all new, unproven programs.

Adjustment for Option 7B – $92,682 for a Balanced Budget

See Excel Spreadsheet Option 7B for funding recommendations.

Option 7C. Equitable Reduction of recommended grants for the six highest grant awards.
Council could consider reducing awards to the organizations that are recommended for the most funding in this and past grant cycles. These six organizations are the highest recommended grant amounts with CHA, SAFE and the Chamber submitting multiple applications. Reduction of their grants by just under 16% would balance the budget.

Organization	FY 20-21 Award	FY 21-22 Award	FY 22-23 (Step 6)	FY 22023 Option 7C
Historical Association	$ 188,545	$178,595	$105,467	$88,659
SAFE	$ 130,667	$163,645	$134,500	$113,065
Chamber	$ 110,000	$153,545	$111,020	$93,326
Hospital Foundation	$ 94,000	$122,083	$75,000	$63,047
Lamb's Players Theatre	$ 69,700	$75,964	$75,000	$63,047
Coronado Island Film Festival	$ 56,450	$79,923	$ 80,770	$67,873
	$ 649,362	$773,755	**$581,757**	**$489,017**

Adjustment for Option C – $92,740 for a Balanced Budget

Option 7D. Support Continuing Funding for Coronado Community Grant Program Funded Organizations

This approach suggests applying all the baseline steps and assumptions through Step 6 and then maintaining the recommended funding for organizations who have been funded for three of the last five years in the Community Grant Program. Reduce the new programs by equally by 8.5% to stay within the budget. This provides funding for the new programs but prioritizes stable funding for community organizations that have participated for many years in the Coronado Community Grant Program. It allows new programs to prove themselves.

Step 6 Recommendation	Organization	Option 7D
$50,000	Coronado Philharmonia	$34,266
$35,250	Pacifica Animal Welfare Society	$24,158
$22,550	Friends of Children United Society	$15,454
$22,000	Generate Hope, Inc.	$15,077
$20,400	Reading Legacies	$13,981
$16,733	Classics for Kids	$11,468
$13,687	COSA	$9,380
$15,400	Villa-Lobos, Inc. 1	$10,554
$12,615	Coronado Schools Foundation	$8,645
$8,292	Jimmy Miller Memorial Foundation	$5,682
$2,708	Storytellers of SD	$1,889
$75,000	Coronado Hospital Foundation	$51,399
$294,635		$201,953

Adjustment for Option D - $92,682 for Balanced Budget

The allocation of community grant funding is a legislative action. Legislative actions involve the exercise of discretion governed by considerations of public welfare; in which case the City Council is deemed to have “paramount authority” in such decisions. The staff recommendations contained herein represent a professional transparent and open granting process, best practices review by professionals and commission members and allocations based on rigorous review and scoring.

FISCAL IMPACT:
Per Council Policy #28 – Community Grants, grant funding for FY 2022-23 is set at 1.55% of general fund revenue, or $1 million whichever is less. Recommended funding within the FY 2022-23 budget for the Community Grant Program is $1 million this year.

ALTERNATIVE:
The Council could decide to allocate all Community Grant Program funding using an alternative method.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:
Not Applicable

PUBLIC NOTICE:
No notice required, but all applicants were notified via email of this item on June 16, 2022.

ATTACHMENTS:
1. Cultural Arts Commission FY22-23 Arts and Culture Funding Recommendations
2. FY22-23 CCGP Staff Recommendations – Excel Spreadsheet

Submitted By: City Manager's Office / Kelly Purvis

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Cultural Arts Commission Recommendations on Coronado Community Grant Applications -Arts and Culture			
CAC Regular Meeting 6/2/2022			
Organization	**Title**	**CAC Recommendations**	
CIFF	Production and Outreach	$	44,620.00
Classic 4 Kids	Cultural Art Access	$	16,800.00
Coronado Art Association	Coronado Art Prize	Withdrawn	
Coronado Chamber of Commerce	Art and Wine Festival	$	7,040.00
Coronado Community Band	Operations Support	$	20,855.00
Coronado Community Theatre	27th Annual Free Classic Series	$	10,741.00
Coronado Historical Association	Preservation	$	8,800.00
Coronado Historical Association	Periscope	$	21,750.00
Coronado Schools Foundation	Art and Wine Festival	$	12,615.00
CoSA	Signage and Box Office Management	$	17,710.00
Crown Town Foundation	Coronado's Talent VIP	$	-
Lamb's Players	Coming Back Alive	$	88,200.00
Music and Arts	Free Live Music	Witdrawn	
Musica Vitale	Bringing the World to Coronado	$	38,400.00
Philharmonia	22-23 Concert Season	$	50,000.00
Storytellers	Creating a Community of Storytellers	$	2,846.00
Villa Lobos	Residency	$	15,400.00
Villa Lobos	School Outreach Programs	$	-
	Total Recommended	**$**	**355,777.00**

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CCGP FY2022-2023 Staff Recommendations

Organization's Name	Program Title	Reader Average Score	Total Program Budget	Funding Requested from CCGP	Funding Request % of Total Budget	Step 3 - 75% Max of Total Budget	Step 4 - Adjust to Scoring %	Step 5 - Adjust with CAC Recomm.	Step 6 - $75k Cap	Option 7A - Delay One-Time Purchase	Option 7B - Equal Reduction	Option 7C - Reduce 6 Highest Grantees	Option 7D - Support Continuing Funding
Classics 4 Kids	Cultural Arts Access for Coronado Schools	83.7	$ 181,000	$ 20,000	11.0%	$20,000	$16,733	$16,733	$16,733	$16,733	$15,314	$16,733	$11,468
Coronado Art Association	The Coronado Art Prize	84.0	$ 7,650	$ 6,650	86.9%	$5,738	$0	$0	$0	$0	$0	$0	$0
Coronado Chamber Of Commerce	Coronado Art & Wine Festival	88.3	$ 32,361	$ 8,000	24.7%	$8,000	$7,067	$7,040	$7,040	$7,040	$6,443	$5,918	$7,040
Coronado Chamber of Commerce	Coronado Visitor Center and Website	80.3	$ 75,000	$ 66,921	89.2%	$56,250	$45,188	$45,188	$45,188	$45,188	$41,355	$37,986	$45,188
Coronado Chamber Of Commerce	Holiday Parade & Tree Lighting	100.0	$ 50,000	$ 15,000	30.0%	$15,000	$15,000	$15,000	$15,000	$15,000	$13,728	$12,609	$15,000
Coronado Chamber of Commerce	Promotion of City of Coronado and Its Businesses	79.3	$ 110,400	$ 55,200	50.0%	$55,200	$43,792	$43,792	$43,792	$43,792	$40,078	$36,813	$43,792
Coronado Community Band	4th of July Patriotic Concert	93.3	$ 1,450	$ 1,450	100.0%	$1,088	$1,015	$1,015	$1,015	$1,015	$929	$1,015	$1,015
Coronado Community Band	Operations Support	97.0	$ 25,387	$ 21,500	84.7%	$19,040	$18,469	$18,469	$18,469	$18,469	$16,902	$18,469	$18,469
Coronado Community Theatre, Inc.	27th Annual Free Classic Series	93.3	$ 11,550	$ 11,550	100.0%	$8,663	$8,085	$8,085	$8,085	$8,085	$7,399	$8,085	$8,085
Coronado Floral Association	Coronado Flower Show	97.7	$ 85,000	$ 85,000	100.0%	$63,750	$62,263	$62,263	$62,263	$62,263	$56,981	$62,263	$62,263
Coronado Fourth of July	Coronado Fourth of July Celebration	93.3	$ 77,211	$ 55,000	71.2%	$55,000	$51,333	$51,333	$51,333	$51,333	$46,979	$51,333	$51,333
Coronado Historical Association	'A View from the Periscope' Exhibit	86.7	$ 50,000	$ 25,000	50.0%	$25,000	$21,667	$21,667	$21,667	$21,667	$19,829	$18,214	$21,667
Coronado Historical Association	2022 Preservation Month Festival & GEM Award	88.3	$ 55,900	$ 10,000	17.9%	$10,000	$8,833	$8,800	$8,800	$8,800	$8,054	$7,398	$8,800
Coronado Historical Association	Operate Coronado's Museum	85.3	$ 350,000	$ 115,000	32.9%	$115,000	$98,133	$98,133	$75,000	$75,000	$68,638	$63,047	$75,000
Coronado Hospital Foundation	Life-Saving Cardiac Intensive Care Technology	72.3	$ 207,127	$ 150,000	72.4%	$150,000	$108,500	$108,500	$75,000	$0	$68,638	$63,047	$51,399
Coronado Island Film Festival	Coronado Island Film Festival Year-Round Production and Outreach	97.0	$ 88,000	$ 46,000	52.3%	$46,000	$44,620	$44,620	$44,620	$44,620	$40,835	$37,509	$44,620
Coronado Island Film Festival	The Production of the Annual Coronado Island Film Festival	86.0	$ 88,000	$ 42,000	47.7%	$42,000	$36,120	$36,120	$36,120	$36,120	$33,056	$30,364	$36,120
Coronado Music and Arts Foundation	Free Live Music for Community	78.7	$ 30,000	$ 15,000	50.0%	$15,000	$0	$0	$0	$0	$0	$0	$0
Coronado Philharmonia Orchestra	CPO 22-23 Season	95.0	$ 171,000	$ 150,000	87.7%	$128,250	$121,838	$50,000	$50,000	$50,000	$45,759	$50,000	$34,266
Coronado School of the Arts Foundation	Coronado Performing Arts Center Signage and Box Office Management	77.0	$ 23,700	$ 23,000	97.0%	$17,775	$13,687	$13,687	$13,687	$0	$12,526	$13,687	$9,380
Coronado Schools Foundation	Coronado Art & Wine Festival 2023	87.3	$ 39,311	$ 14,500	36.9%	$14,500	$12,663	$12,615	$12,615	$12,615	$11,545	$12,615	$8,645
Coronado Tennis Association	Coronado Youth Tennis Support	65.7	$ 5,000	$ 5,000	100.0%	$3,750	$0	$0	$0	$0	$0	$0	$0
Crown Town Foundation	Coronado's Talent VIP fundraising venue	76.7	$ 32,400	$ 2,400	7.4%	$2,400	$1,840	$0	$0	$0	$0	$0	$0
Emerald Keepers	Educational Sustainability Programs	95.3	$ 64,110	$ 55,000	85.8%	$48,083	$45,839	$45,839	$45,839	$45,839	$41,951	$45,839	$45,839
Emerald Keepers	Tours and Emerald Green, Ocean Blue Businesses	75.3	$ 14,320	$ 12,000	83.8%	$10,740	$8,091	$8,091	$8,091	$8,091	$7,405	$8,091	$8,091
Friends of Children United Society	FOCUS Brand Awareness Campaign	73.3	$ 41,000	$ 41,000	100.0%	$30,750	$22,550	$22,550	$22,550	$22,550	$20,637	$22,550	$15,454
GenerateHope, Inc	GenerateHope Long-Term Residential Transition Services for Survivors of Sex Trafficking	88.0	$ 1,600,000	$ 25,000	1.6%	$25,000	$22,000	$22,000	$22,000	$22,000	$20,134	$22,000	$15,077
Jimmy Miller Memorial Foundation	Coronado Ocean Therapy Program	83.0	$ 17,190	$ 9,990	58.1%	$9,990	$8,292	$8,292	$8,292	$8,292	$7,588	$8,292	$5,682
LAMB'S PLAYERS THEATRE	COMING BACK LIVE	98.0	$ 3,500,000	$ 90,000	2.6%	$90,000	$88,200	$88,200	$75,000	$75,000	$68,638	$63,047	$75,000
MAINSTREET CORONADO LTD	Coronado Currency	82.3	$ 9,300	$ 7,400	79.6%	$6,975	$5,743	$5,743	$5,743	$5,743	$5,256	$5,743	$5,743
MAINSTREET CORONADO LTD	Coronado Nights Out	78.7	$ 30,500	$ 24,500	80.3%	$22,875	$17,995	$17,995	$17,995	$17,995	$16,469	$17,995	$17,995
MAINSTREET CORONADO LTD	Downtown Monitoring Program	71.3	$ 24,500	$ 24,500	100.0%	$18,375	$13,108	$13,108	$13,108	$13,108	$11,996	$13,108	$13,108
MAINSTREET CORONADO LTD	Downtown Shopping Events	80.0	$ 22,200	$ 17,800	80.2%	$16,650	$13,320	$13,320	$13,320	$13,320	$12,190	$13,320	$13,320
MAINSTREET CORONADO LTD	Historic Preservation Activities	87.0	$ 1,900	$ 1,600	84.2%	$1,425	$1,240	$1,240	$1,240	$1,240	$1,135	$1,240	$1,240
MAINSTREET CORONADO LTD	MainStreet Goes Ghostly	81.0	$ 4,500	$ 3,600	80.0%	$3,375	$2,734	$2,734	$2,734	$2,734	$2,502	$2,734	$2,734
MAINSTREET CORONADO LTD	MotorCars on MainStreet	83.7	$ 14,900	$ 11,900	79.9%	$11,175	$9,350	$9,350	$9,350	$9,350	$8,557	$9,350	$9,350
Musica Vitale	Bringing the World to Coronado	96.0	$ 45,470	$ 40,000	88.0%	$34,103	$32,738	$32,738	$32,738	$32,738	$29,962	$32,738	$32,738
Pacific Animal Welfare Society	PAWS of Coronado Community Services Project	94.0	$ 50,000	$ 50,000	100.0%	$37,500	$35,250	$35,250	$35,250	$35,250	$32,260	$35,250	$24,158
Reading Legacies	Storybook Legacies	90.7	$ 30,000	$ 30,000	100.0%	$22,500	$20,400	$20,400	$20,400	$20,400	$18,670	$20,400	$13,981
Safe Harbor Coronado	Family Support Services Program	84.3	$ 159,153	$ 75,000	47.1%	$75,000	$63,250	$63,250	$63,250	$63,250	$57,885	$53,170	$63,250
Safe Harbor Coronado	Healthy Families Program	95.0	$ 187,742	$ 75,000	39.9%	$75,000	$71,250	$71,250	$71,250	$71,250	$65,207	$59,895	$71,250
Storytellers of San Diego	Storytelling Institute: Creating a Community of Storytellers	77.7	$ 4,649	$ 3,649	78.5%	$3,487	$2,708	$2,708	$2,708	$2,708	$2,478	$2,736	$1,889
Trauma Intervention Programs of San Diego, Inc.	Crisis Intervention Training Academy	57.3	$ 13,625	$ 10,000	73.4%	$10,000	$0	$0	$0	$0	$0	$0	$0
Villa-Lobos International Chamber Music Festival, Inc. 1	Villa-Lobos International Chamber Music Festival, Coronado Residency	77.3	$ 33,800	$ 20,000	59.2%	$20,000	$15,467	$15,400	$15,400	$15,400	$14,094	$15,400	$10,554
Villa-Lobos International Chamber Music Festival, Inc. 2	Villa-Lobos and the Brazilian Cello, School Outreach Programs	72.7	$ 9,700	$ 3,000	30.9%	$3,000	$2,180	$0	$0	$0	$0	$0	$0
Total or Average		**84.6**	**$ 7,676,006**	**$ 1,575,110**	**20.5%**	**$1,453,405**	**$1,238,548**	**$1,162,516**	**$1,092,682**	**$1,003,995**	**$1,000,000**	**$1,000,000**	**$1,000,000**